



Varsity Gymnastics

Fees Policy

1. Club Membership and Registration: The Club annual membership package includes Club Membership, Gymnastics Queensland Registration, Sports Insurance (as set out by Gymnastics Australia), Club T-shirt and some value added benefits.

- Club annual membership fee is non-refundable and is an upfront fee prior to commencing classes. The QGAI registration and Sports insurance is transferable between clubs but not from one gymnast to another. The Club membership and QGAI registration is valid from the date of payment until the end of December of that year. Membership & registration fees are renewable each January and must be paid prior to your child entering the gymnastics floor and is a legal requirement.

2. Fee payments: Class fees pay for your child's position in a class. Non-attendance does not qualify you for a refund or credit except under special circumstances, where an application must be made to the Director. All accounts for term fees are due in their entirety when re-booking.

3. Priority Re-booking System: Re-booking allows us to be best prepared for the following term's classes, maintaining our low gymnast to coach ratios and staffing with the best available and most suitable coaches, rebooking will continue from term to term, unless specifically requested in writing to the Director.

- Our **priority re-booking system** affords first priority to those who are already in a class when rebooking for the new term. After the priority rebooking week however,

positions are open for anybody to book into any suitable class where a vacancy exists. It is important therefore, that if you wish to retain your place in the class for the new term, you should rebook and pay during the priority rebooking week.

- Sometimes classes are moved or cancelled from one term to the next due to changing demand or coach availability. If your class has been moved or rescheduled you will only be able to rebook after the priority deadline, unless a new replacement class has been scheduled for your class.
- If for some reason you cancel your booking prior to your class commencing you will forfeit 1 week of fees. The Administration Manager may consider special circumstances. Re-booking is not compulsory, however if you don't you may lose your child's position in that class. Re-booking fees will not be accepted until any prior outstanding debts to our club or any other club have been finalized.

4. Hours of training: If gymnasts leave early or arrive late this does not entitle a discount on fees as all the club's costs are the same regardless of gymnast leaving early/starting late or missing a session.

5. Term length: Fees are calculated on a 10- 12 week basis and approximately 4 x a year, generally aligned with the public school terms. New gymnasts starting part way through the term are charged term fees on a pro rata basis.

6. Overdue accounts: If for some reason you are unable to pay your account on time, please apply to the Administration manager to arrange a payment schedule. Please be aware that if your fees are not kept up to date, and no arrangement has been made with the Management Committee, your child's position in that class will be forfeited. If this occurs no refunds or credits will apply for the Membership package.

7. Trips or tours: No refund or discount on fees is given for gymnasts away on gymnastics trips & tours.

8. Make-up classes: Your tuition fees pay for a position in a class, **regardless of attendance**, however, as a courtesy, we offer 2 x make-up classes when notification of your child's absence has been received by reception prior to the missed class.

- Make ups are limited to 2 x per public school term and are conditional upon a suitable vacancy being available. (Hence the reason for notification of participants absence prior to the missed class)
- All make ups must be taken in the current term. All make up credit expires at the end of each term.
- Cash, products or consumables will not be given or cannot be taken in lieu of make ups classes.
- If a child is seriously injured or sick and cannot attend the term, the remainder of term paid may be reimbursed at the discretion of the manager, however a medical certificate must be supplied (not including the membership fee which is non transferable, non refundable)
- To request a make-up for a **morning** or **afternoon** class, please contact Simone 0401 357970 or 07 55 680998.

9. Public Holidays, rest days, extra training: There are no training sessions on public holidays. This does not entitle parents to a refund for a missed lesson as the account has already been adjusted accordingly when booking in.

10. Other activities: Competitions, private lessons, extra training sessions, day camps, etc are to be paid for at the time of booking, however club fees must be completely up to date in order to book for one of these activities.

11. Events Entry Fees 11.1 Late Entry Policy*: In order to organise an event, including the sessions, groups, rotations, coaches, judges and support staff, the event manager needs to begin with the number of competitors in each level and division.

- Any late entry applications will be considered by the event manager on a case by case basis. If the event manager is willing to accept the late entry, a late fee of \$20.00 will apply in addition to the entry fee.

11.2 Refund policy*: Refunds will be given at the discretion of the Club or Event Manager and will require a valid and relevant medical certificate for a minimum of 2 weeks duration (or duration of an event i.e carnival, competition). Refunds will be calculated to exclude any expenses incurred by the club on your behalf, which cannot be recovered, and refunds are not given if you simply change your mind, in particular for popular programs in which the club has had to refuse registration to another potential full paying participant to secure your booking.

* State or Nationally Sanctioned Events including those hosted by us, or events organised by other clubs, will have closing dates and refund policies as set by those organisations.